

Monday 13<sup>th</sup> September 2021

Dear Parents/Carers,

**Learner Conferences for Topaz Class**

At Trinity Road we are keen to work in partnership with parents in order to ensure children are able to achieve their best. This year we are giving you the choice of a mixed format of a **virtual** Learner Conference and a **face-to-face** Learner Conference this term.

The meeting will be with your child's teacher at a time booked by you. At this meeting, you will have the opportunity to meet your child's teacher, ask any questions, make them aware of any concerns and set targets for the term ahead.

With this in mind, I would like to invite you to book a:

**A face-to-face Learner Conference on Wednesday 22<sup>nd</sup> September from 4.30 – 6.45pm**

**OR**

**Virtual Learner Conference (Via Zoom) for Thursday 23<sup>rd</sup> September from 3.30- 5.30pm**

Learner conferences should be booked on Tucasi from Friday 10<sup>th</sup> September. If you are new to the school, or have forgotten your log in code, please see the reverse for your access details.

If you have chosen a virtual Learner Conference a Zoom invitation will be sent to you prior to the meeting. You will need to follow the link within the email invitation, at the time you have booked. In order to facilitate this, please ensure the school has your most up to date email address and please make your booking by **Sunday 19<sup>th</sup> September at 9pm.**

If you are struggling to use Tucasi, please contact the school office by email or phone, where our staff will be able to help.

Yours faithfully,

Miss Outhwaite  
Headteacher

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Head Teacher: Mrs Nicola Morgan-Soane

