

Tuesday 12th October 2021

Dear Parents/Carers,

Learner Conferences for EYFS

At Trinity Road we are keen to work in partnership with parents in order to ensure children are able to achieve their best. This year we are giving you the choice of a mixed format of a **virtual** Learner Conference and a **face-to-face** Learner Conference this term.

The meeting will be with your child's teacher at a time booked by you. At this meeting, you will have the opportunity to meet your child's teacher, ask any questions, make them aware of any concerns and set targets for the term ahead. With this in mind, I would like to invite you to book a:

Virtual Learner Conference (Via Zoom) for Tuesday 19th October from 3.30- 5.30pm

OR

A face-to-face Learner Conference on Wednesday 20th October from 4.30 – 6.50pm.

Learner conferences should be booked on Tucasi from today. If you are new to the school, or have forgotten your log in code, please contact the school office.

If you have chosen a virtual Learner Conference a Zoom invitation will be sent to you prior to the meeting. You will need to follow the link within the email invitation, at the time you have booked. In order to facilitate this, please ensure the school has your most up to date email address and please make your booking by **Sunday 19th October at 9pm.**

Trinity Road, Chelmsford, Essex CM2 6HS
Tel: 01245 354 517
Email: admin@trinityroad.essex.sch.uk
www.trinityroad.essex.sch.uk



If you are struggling to use Tucasi, please contact the school office by email or phone, where our staff will be able to help.

The links for virtual learner conferences are as follows:

Crystal

<https://zoom.us/j/98567607969?pwd=ZHN4eDhycjRiZ2ZjZFA1RnExUGdGdz09>

Meeting ID: 985 6760 7969

Passcode: 7ydXEB

Sapphire

<https://us02web.zoom.us/j/83544215342?pwd=UzVmTzVmRHdwVGtLSGdnR1UybG5BUT09>

Meeting ID: 835 4421 5342

Passcode: 04S1dK

Yours faithfully,

Natasha Outhwaite
Headteacher

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