

Wednesday 7th September 2022

Dear Parents/Carers,

Learner Conferences on 20th and 21st September 2022

At Trinity Road we are keen to work in partnership with parents in order to ensure children are able to achieve their best. This year we are offering you the choice of a mixed format of a **virtual** Learner Conference or a **face-to-face** Learner Conference this term.

The meeting will be with your child's teacher at a time booked by you. At this meeting, you will have the opportunity to meet your child's teacher, ask any questions, discuss your child's learning and set targets for the term ahead. With this in mind, I would like to invite you to book a 10 minute learner conference meeting:

Virtual Learner Conference (Via Zoom) for Tuesday 20th September from 3.30- 5.30pm (last meeting 5.20pm)
OR

A face-to-face Learner Conference on Wednesday 21st September from 4.30 – 7.00pm (last meeting 6.50pm)

Learner conferences booking will open on Tucasi from Friday 7th September at 16.00. If you are new to the school, or have forgotten your log in code, please see the reverse for your access details. Please make your booking by **Sunday 18th September at 9pm, when the booking will close.**

If you have chosen a virtual Learner Conference, the zoom link will be sent out to you via email closer to the date.

If you are struggling to use Tucasi please contact the school office, by email or phone, where our staff will be able to help.

Yours faithfully,

Natasha Outhwaite
Headteacher

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